# Quick Manual for Carrier Timeslot Booking

**OHRA Regalanlangen GmbH**

CARGO**CLIX**

Back

**Click on Carrier**

Cargoclix Help: Main menu

Index

To start please choose the designated area in the menu above.

**Shipper:**
As a shipper please choose this point to see the timeslot bookings for your locations.

**Carrier:**
As a carrier please choose this point to book timeslots in the locations of your shippers.

**My Cargoclix:**
You find your account data and configuration here.

**Help**
If you need help on any site of the application, choose help in the menu above.
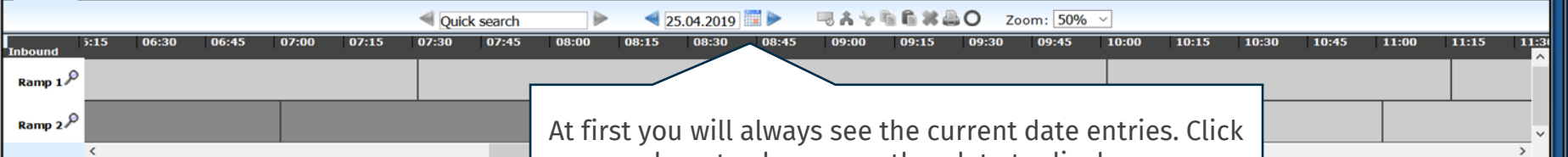
Shipper    Carrier    My Cargoclix    Help        Legal Notice  | Privacy Policy | Cookies | T&C

Schedule    Bookings    Bookings (Beta)

CargoMarket: Test-5 ▼    Location: Test 1 ▼    Group: [                ] ▼

Local date/time at location: **24.04.2019, 06:27:25**

New Version

Test 1

4.04.2019    0% ▼

| | 05:00 | 05:15 | 05:30 | 05:45 | 06:00 | 06:15 | 06:30 | 06:45 | 07:00 | 07: | | 8:30 | 08:45 | 09:00 | 09:15 | 09:30 | 09:45 | 10:00 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Inbound** | | | | | | | | | | | | | | | | | | |
| Ramp 1 🔑 | | | | | | | | | | | | | | | | | | |
| Ramp 2 🔑 | | | | | | | | | | | | | | | | | | |

**1. Choose CargoMarket**

**2. Choose Location**

**3. Choose a desired group if available**

Shipper    Carrier    My Cargoclix    Help      Legal Notice | Privacy Policy | Cookies | T&C

Orders    Schedule    Bookings    Bookings (Beta)

CargoMarket: Test-5    Location: Test 1    Group:

Local date/time at location: **24.04.2019, 07:46:11**

New Version

Test 1    Schedule not loading?

◀ Quick search ▶    ◀ 25.04.2019 ▦ ▶    Zoom: 50%

| | | | | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 5:15 | 06:30 | 06:45 | 07:00 | 07:15 | 07:30 | 07:45 | 08:00 | 08:15 | 08:30 | 08:45 | 09:00 | 09:15 | 09:30 | 09:45 | 10:00 | 10:15 | 10:30 | 10:45 | 11:00 | 11:15 | 11:3 |

**Inbound**

Ramp 1

Ramp 2

At first you will always see the current date entries. Click here to choose another date to display.
Time slot colors:
- Dark grey fields are not bookable (Ramp closed, Pause, etc.)
Light grey fields are not yet or not anymore bookable
Diagonal grey striped fields are booked by other customers
White fields are bookable

Shipper   Carrier   My Cargoclix   Help        Legal Notice | Privacy Policy | Cookies | T&C

Orders   Schedule   Bookings   Bookings (Beta)

CargoMarket: Test-5          ∨   Location: Test 1              ∨   Group:

Local date/time at location: **24.04.2019, 07:47:22**

Test 1       Schedule not loading?                                                                     New Version

◄ Quick search ►     ◄ 25.04.2019 ▥ ►     🖳 👤 🔍 📋 📄 ✖ 🖨 ○   Zoom: 50% ∨

| | 5:15 | 06:30 | 06:45 | 07:00 | 07:15 | 07:30 | | 10:00 | 10:15 | 10:30 | 10:45 | 11:00 | 11:15 | 11:30 |
Inbound

Ramp 1 🔍

Ramp 2 🔍

| | |
|---|---|
| **CargoMarket:** | Test-5 |
| **Location:** | Test 1 |
| **Ramp name:** | Ramp 1 |
| **Ramp type:** | Standard Ramp |
| **incomming:** | Yes |
| **outgoing:** | No |
| **Description:** | |
| **Beginning of booking phase:** | Whole week (default) 14 day(s) earlier at 00:00 (fixed beginning) |
| **End of booking phase:** | Whole week (default) 2 day(s) earlier at 00:00 (fixed end) |
| **1.State:** | Arrived at factory |
| **2.State:** | Loading |
| **3.State:** | Finished loading |

Close

**1. Click the magnifying glass to see more information about the ramp**

**2. Here you can see the booking phase e.g. how long in advance you can make a booking. The possibility to make changes to your own bookings ends with the end of the booking phase.**

Shipper    Carrier    My Cargoclix    Help    Legal Notice | Privacy Policy | Cookies | T&C

Orders | Schedule | Bookings | Bookings (Beta)

CargoMarket: Test-5    Location: Test 1    Group:

Local date/time at location: **24.04.2019, 07:53:07**

Test 1    Schedule not loading?    New Version

Change requests | **Booking data** | Process details | Attachment    Zoom: 50%

Test-5, Test 1: 29.04.2019, 07:30 - 08:44, Ramp 1

| | 06:00 | 06:15 | 06:30 | 06:45 | 07:00 | | | | | 09:45 | 10:00 | 10:15 | 10:30 | 10:45 | 11:00 |

Inbound

Ramp 1

Ramp 2

**Booking Company**

Company
**Spedition Musterhuber GmbH, Pforzheim**
User
**T5 Carrier**

Created at
**24.04.2019 07:52:58**

Booking Type
**Standard Booking**

**Additional data**

Order number *

Name of the carrier *

Mobile phone *

Truck plate

Supplier 2 *

Number boxes

Chained Book
Please select

* **Mandatory**

**Load data from profile**

☑ Show only my profiles
☐ Profile Overwrites
Profile
Please select

Name for new profile

The profile will be saved when you click update

Delete profile

Save & Close    Save & Print    Standard Cargoclix Booking Confi

3. Type in all the data required. If you are going to do regular bookings we recommend to set a new profile (e.g. truck plate number), then you can choose it next time as a template. Click "Save & Close„ button when finished and your booking will be saved.

■ ⬤ Welcome T5 Carrier. Logout 🗔

Shipper   Carrier   My Cargoclix   Help        Legal Notice  | Privacy Policy  | Cookies  | T&C

| Orders | Schedule | Bookings | Bookings (Beta) |

CargoMarket: Test-5      Location: Test 1      Group:

Local date/time at location: **24.04.2019, 23:53:42**

Test 1        Schedule not loading?                                                                New Version

◀ Quick search ▶    ◀ 29.04.2019 ▦ ▶    🖳 ⛏ ✂ 🗐 🗋 ✖ 🖶 ⭕   Zoom: 50% ▾

| Inbound | 06:15 | 06:30 | 06:45 | 07:00 | 07:15 | 07:30 | 07:45 | 08:00 | 08:15 | 08:30 | 08:45 | 09:00 | 09:15 | 09:30 | 09:45 | 10:00 | 10:15 | 10:30 | 10:45 | 11:00 | 11:15 | 11: |

Ramp 1 🔍

⬤ ▾
458-568-896
Test Carrier Company 45789542

Ramp 2 🔍

This is how a booking is done and shown in the schedule view. If you let your mouse stand on it, you will see a tooltip for this booking

Shipper   Carrier   My Cargoclix   Help    Legal Notice | Privacy Policy | Cookies | T&C

Orders   Schedule   Bookings   Bookings (Beta)

CargoMarket: Test-5    Location: Test 1    Group

Local date/time at location: **24.04.2019, 23:57:51**

Test 1    Schedule not loading?

New Version

Quick search    ◀ 29.04.2019 ▶    Zoom: 50%

**2. To cut click here**

**3. To copy click here**

**5. Mark the time slot where you want to paste and click here to paste**

Inbound

| | 06:15 | 06:30 | 06:45 | 07:00 | 07:15 | 07:30 | 07:45 | 08:00 | 08:15 | 08:30 | 08:45 | 09:00 | 09:1 | 09:30 | 09:45 | 10:00 | 10:15 | 10:30 | 10:45 | 11:00 | 11:15 | 11: |

Ramp 1

458-568-896
Test Carrier Company 45789542

Ramp 2

**1. Mark a booking first by clicking on the booking once (red frame means marked)**

CARGOCLIX

Shipper    Carrier    My Cargoclix    Help        Legal Notice | Privacy Policy | Cookies | T&C

| Orders | Schedule | Bookings | Bookings (Beta) |

CargoMarket: Test-5        Location: Test 1        Group:

**6. To delete click here**

Local date/time at location: **24.04.2019, 23:57:51**

New Version

| Test 1 |    Schedule not loading?

Quick search    ◄ 29.04.2019 ►    Zoom: 50%

| Inbound | 06:15 | 06:30 | 06:45 | 07:00 | 07:15 | 07:30 | 07:45 | 08:00 | 08:15 | 08:30 | 08:45 | 09:00 | 09:15 | 9:30 | 09:45 | 10:00 | 10:15 | 10:30 | 10:45 | 11:00 | 11:15 | 11: |

Ramp 1 🔍

● ▾
458-568-896
Test Carrier Company 45789542

Ramp 2 🔍

**1. Mark a booking first by clicking on the booking once (red frame means marked)**

**4. To create a PDF file with all important booking data click here.**

**Timeslot Booking Confirmation**

**CARGOCLIX**

| | |
|---|---|
| Carrier | Spedition Musterhuber GmbH |
| User | T5 Carrier |
| Order number | 458-568-896 |
| Name of the carrier | Test Carrier Company |
| Mobile phone | 45789542 |
| Truck plate | DS GH 1234 |
| Supplier 2 | Smith Transport AG |
| Number boxes | 12 |

**Cargoclix Bookings ID**

14862878

**Cargomarket Bookings-ID**

RL-79

The PDF file contains all the important booking data including the Cargoclix booking ID number

Comment

| | |
|---|---|
| Date And Time | 29.04.2019 07:30-08:44 |
| CargoMarket | Test-5 |
| Location | Test 1 |
| Ramp name | Ramp 1 |
| Group | Inbound |
| Description | |

This is an example how a PDF file of a booking looks like. The language depends on which language you have chosen (see slide 2 upper right corner)

Shipper    Carrier    My Cargoclix    Help        Legal Notice  | Privacy Policy  | Cookies  | T&C

Orders    Schedule    **Bookings**    Bookings (Beta)

Search    Autorefresh    Show customization window    Export:  PDF  XLS  XLSX  RTF  ○

Page 1 of 1 (1 items)  [1]    lts per page  30 ⌄    ☑ Show Filter Row Menu    Clear Filter    Search profile  Please select  ⌄  Layout2  ⌄  +  -  S  R

Drag a column h

| ☐ | ID | | pany | Location | Status | Ramp |
|---|----|---|------|----------|--------|------|
| | | | | | | |
| | | | sterhuber GmbH | Test 1 | ● | Ramp 1 |

Click here to see all the bookings in tabular view for today

Page 1 of 1 (1 items)  [1]  >  Results per page  30 ⌄    ☑ Show Filter Row Menu    Clear Filter    Search profile  Please select  ⌄  Layout2  ⌄  +  -  S  R

**Shipper    Carrier    My Cargoclix    Help        Legal Notice | Privacy Policy | Cookies | Terms & Conditions**

Master data
Company data    Personal data    Audit Log
CargoMarkets

| | | | | |
|---|---|---|---|---|
| Username | t5-carriera | | | Create New User |
| Title | Mrs / Miss / Ms | | | |
| First Name | Second | | | |
| Last Name | Supplier | | | |
| Job Position | Supplier | | | |
| Department | Dispo | | | |
| Phone | Country | Prefix | Number | |
| | 0049 | 761 | 20 55 11 00 | |
| Fax | Country | Prefix | Number | |
| | 0049 | 761 | 20 55 11 22 | |
| Mobile | Country | Prefix | Number | |
| | 00 | | | |
| Email | info@cargoclix.com | | | |
| System Language | Deutsch | | | |
| Default Page | General | | | |
| Default ETA enabled | ☑ | | | |
| Default telematic provider | ETA App (2146) | | | |
| Default begin of ETA sending | 2 | | | |
| First day of the week | Default by language | | | |
| Disable CORS requests | ☑ | | | |

Unsubscribe

Change password

> Please go to My Cargoclix>Master Data>Personal Data if you need to create a new user.

Update

# Contacts

If you have questions regarding your deliveries, please contact

your shipper (client)

For technical questions:

Email: support@cargoclix.com

Tel. +49 (0) 761 – 20 55 11 00


Cargoclix

Dr. Meier & Schmidt GmbH

Münsterplatz 11 / Im Kornhaus

D-79098 Freiburg

Tel: +49 (0) 761 / 20 55 11 00

Fax: +49 (0) 761 / 20 55 11 22

Email: info@cargoclix.com

Website: www.cargoclix.com

# Thank you!
## Let's keep in touch on social media

CARGO**CLIX**